

Arrival Procedures

2022 - 2023

Please refer to this document during the course of the school year.

Walkers

If your child is a walker, we strongly encourage you to make sure that an adult is with him/her at all times. Breakfast students may start to enter the building at 8:50. All other students may arrive between 9:05-9:15. If your child arrives after 9:15, he/she is considered tardy. A tardy note is required. **Please do not allow your child to arrive prior to 9:05 to wait outside, there is no adult supervision.**

- **Students will enter through our front door (door #1) or the side door (door #21).**
- **Students are considered tardy after 9:15; a tardy note is required.**
- When dropping off your child, please do not block our front bus loop or driveway. Please park in a designated area and walk your child to door #1 or #21. Building staff will greet your child at the door and assist them with entering the building and finding their classroom.

Bus Students

Bus arrivals will enter through door # 1

- Buses will enter our front bus loop and will exit students in a staggered manner based on the order in which they arrive.
- Students who will be eating breakfast will be exited from their bus at 8:50. If their bus arrives after 8:50, they will be immediately exited and escorted to the cafeteria.
- Staff will be located on the front sidewalk to assist the students exiting the buses.
- Building staff will greet your child at the door and assist them with entering the building and finding their classroom.

Name Tags for Kindergarten and First Grade Families Only

Please write your child's name and teacher's name on the name tag provided to you. Please have your child wear this name tag on the first day of school. This will help us get them to their class on the first day of school as parents will not be permitted to escort them to their classes.